



TERMS OF REFERENCE (TOR) FOR DEVELOPMENT OF THE ADVOCACY TRAINING TOOLKIT

General Information

Job Title:	Consultancy – Advocacy Training Toolkit for NCD Support Groups
Project Reference & Title:	DePCASS Advocating for improved quality of life amongst persons living with non-communicable diseases and their caregivers in the COVID-19 era
Project Partners	Non-communicable Diseases Alliance Kenya (NCDAK) and a consortium of its members KILELE Health Association (KILELE Health) , Kenya Diabetes Management & Information Centre (DMI Centre) , and Women for Dementia Africa (WFDA)
Category:	Advocacy
Type of contract:	Special Service Contract
Expected starting date:	Immediately
Duration:	7 working days

1.0. BACKGROUND

Non-communicable diseases (NCDs) are the leading causes of morbidity and mortality globally, causing more deaths than all other causes combined, and they strike hardest at the world’s low and middle-income populations. Currently NCDs cause over 70% of deaths globally, with 80% of these deaths occurring in developing countries. NCDs account for 50% of hospital admissions, 55% of hospital deaths and 39% of total deaths in Kenya. Non-Communicable Diseases Alliance Kenya (NCDAK) seeks to contribute to the reduction of the preventable burden of morbidity, mortality, and disability due to NCDs in Kenya by acting as a coordinating and strengthening body for comprehensive and synergistic national action on NCDs. Additionally, NCDAK seeks to meaningfully involve people living with NCDs (PLWNCDs) in the NCD advocacy response in Kenya.

The COVID-19 pandemic has revealed the lack of investment in prevention, early diagnosis, screening, and appropriate treatment of NCDs. The pandemic has increased demand for healthcare services and technologies further exacerbating already strained health systems. It has unveiled the danger that NCDs pose to populations especially persons living with NCDs (PLWNCDs) including diabetes, cancer and dementia who are vulnerable to severe complications and death from COVID-19¹. In addition, PLWNCDs have not been mobilized into strong support groups which create stronger voices that can effectively advocate for provision of uninterrupted access to NCD services by the government.

The project seeks to mobilize PLWNCDs especially those living with diabetes, cancer and dementia in Embakasi Constituency, Nairobi into support groups and build their capacity in advocacy and self-care management. It is in this regard that the consortium is seeking services of an independent consultant

¹WHO Information note on COVID-19 and non-communicable diseases, 2020. Available <https://www.who.int/publications/m/item/covid-19-and-ncds>

to develop a training toolkit that will be used to train trainers of trainers and subsequently NCD Support Groups representatives (Champions).

2.0. PURPOSE AND OBJECTIVE

To develop a training toolkit which will be used by the Trainers of Trainers to undertake training for NCD Advocacy Champions from the established NCD support groups. This will also provide standardized materials for self-awareness of the three target NCD conditions and will be used by the NCD Advocacy Champions for community and support group awareness.

GENERAL SCOPE OF THE WORK

In this assignment, the consultant will use participatory approaches that will fully engage the members of the project consortium, relevant stakeholders including MOH, DNCD and consult other training materials. This assignment will entail the following tasks:

- a. Undertake desk review of project documents, advocacy training materials and treatment and management guidelines for diabetes, cancer, and dementia.
- b. In consultation with members of the consortium, undertake interviews using formats and methodologies agreed upon.
- c. Draft and share the training and learning materials by the members of the consortium for their input.
- d. Incorporate the feedback from the consortium to develop the final copy including brief training power point presentation for approval.

3.0. DELIVERABLES

- a. An inception report detailing proposed methodologies and activity timelines.
- b. Draft final reports, training materials, and PowerPoint presentation.

4.0. SUPERVISION

The consultant will report to Executive Director NCD Alliance Kenya and closely work with other members of the consortium.

5.0. DURATION OF THE WORK

The assignment is estimated to commence immediately and be completed within seven (7) working days.

6.0. QUALIFICATIONS OF THE CONSULTANT/S

- Relevant post graduate degree in a health related, social or development field.
- Minimum of 7 years of relevant experience in Advocacy, Policy review and Development, Health Program management, and research.
- Experience working in the health sector especially around policy development, implementation, and evaluation.
- Experience working in community health care levels
- Possess the following skills and competencies:
 - Ability to work with minimal supervision
 - High level written and oral communications skills in English

- Result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy, and integrity
- Demonstrate excellent interpersonal and professional skills in interacting with government and development partners

The Consultant will be expected to work within their own office premises and shall cover own travel and internet expenses.

7.0. PROPOSAL SUBMISSION

Interested and qualified consultants are invited to submit a technical and financial proposal that includes the following:

- a) A technical proposal alongside the financial bid outlining their understanding of the assignment, methodology and approaches for the assignment as well as financial bid in Kenya Shillings (not more than 4 pages, single space, font size 12).
- b) Curriculum Vitae of the consultant/s detailing the reference list indicating the scope and magnitude of similar assignments, qualifications, registration, and other relevant statutory documents.
- c) The application will be submitted to careers@ncdak.org not later than **21 January 2022** at **5.00 pm**